You are asked to provide the names of at least 3 prospective examiners for a Master Of Research (MRes) thesis. A thesis abstract for each candidate must also be included with the form.

You are asked to supply information about examiners. This includes evidence of their suitability for examining the thesis; record of previous HDR examination experience, and a list of publications. This information is used to make sure the examiners you propose conform to the Macquarie University Thesis Examination Policy. The policy is to be found at: http://www.mq.edu.au/policy/docs/hdr_thesis/policy.html

Before submitting this form, you MUST make sure you have supplied enough information for a complete evaluation to be made of the examiner’s suitability. If insufficient evidence is provided, the form will be returned to you. If you supply a weblink, please make sure the link is live and it contains the required information relevant to the criteria.

The Faculty HDR Office will use the material you provide to make sure the examination panel conforms to the following criteria:

- Examiners are to be appointed who are national and/or international experts in an appropriate field, with appropriate academic appointments, with relevant high quality research publications, and whose assessment will be respected nationally and internationally
- Examiners are to have had no role in the supervision or preparation of the thesis
- At least one examiner shall have HDR thesis examination experience
- Examiners cannot have been fulltime, part-time or casual employees of Macquarie University in the last 5 years
- Examiners shall not have graduated with a Macquarie University PhD in the last 10 years
- Examiners shall not have been HDR students under the supervision of the supervisor, either at Macquarie University or elsewhere
- Examiners shall not have co-published or co-edited or conducted any research with the candidate
- Examiners shall not have co-published or co-edited with any member of the supervision panel in the last 5 years
- Candidates MUST be given the opportunity to provide names of those who they do not want to be examiners.
LIST OF POTENTIAL EXAMINERS (to be completed by the principal supervisor)

(NOTE: A copy of the Thesis Abstract (draft) must be attached)

I. CANDIDATE DETAILS - (PLEASE TYPE OR PRINT ALL DETAILS CLEARLY)

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Other Names</th>
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<tbody>
<tr>
<td>Student No</td>
<td>Faculty</td>
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<td>Department</td>
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</tbody>
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Thesis Title

Title and Name of Principal Supervisor

Title and Name of Associate Supervisor(s) and External Supervisor(s)

ii. EXAMINER DETAILS - (PLEASE TYPE OR PRINT ALL DETAILS CLEARLY)

| Examiner Name | Title & Position held and Contact Details | Reason for suitability indicating research background, relevance to thesis topic and justification for appointment. (Include URL or attach CV) – URL/CV must contain a list of publications | Thesis exam experience
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<tr>
<td>Current contact details must be FULL MAILING ADDRESS (incl. Phone/Fax/ and Email) All international addresses must be physical delivery addresses PO BOX WILL NOT BE ACCEPTED FOR INTERSTATE OR INTERNATIONAL EXAMINERS</td>
<td></td>
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3. (RESERVE EXAMINER)

iii. CERTIFICATION BY THE PRINCIPAL SUPERVISOR AND THE HEAD OF DEPARTMENT

I hereby certify that:

- ☑ I have ensured that the required number of examiners is willing to serve;
- ☑ I have informed the examiners of the University’s policy and the University’s practice on anonymity, thesis title and the nature of the research and other relevant academic information;
- ☑ I have not provided other personal information about the candidate to the nominated examiners.
- ☑ I hereby declare that to the best of my knowledge, all information about real/potential/perceived conflicts of interest has been disclosed. Please attach a brief outline of the conflict of interests (if applicable)
- ☑ Unless otherwise indicated and supported with appropriate justification, the recommended examiners are not or have not been members of staff of Macquarie University, nor have they been involved in supervision or preparation of this thesis and have not acted in the capacity of external associate supervisor at any time.
- ☑ If the candidate has named any person they do not wish to examine the thesis, that person has not been nominated as an examiner.

Supervisor’s Signature  
Date

Head of Department’s Signature  
Date

iv. CERTIFICATION BY THE ASSOCIATE DEAN (HDR) OF FACULTY

☐ The examination panel conforms to all the requirements of the Macquarie University Thesis Examination Policy

☐ The examination panel is approved

Associate Dean (HDR)’s Signature (or Faculty MRes Director)  
Date

CRICOS Provider No. 00002J

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February 2014